Reference Check Guidelines

Here are a few tips to use when checking personal references for Adult Leaders:

1) Introduce yourself & explain the purpose of the contact.

2) Ask how long the reference has known the applicant & what is the nature of their relationship.

3) Ask about the applicant’s positive attributes-why would the individual make a good scout leader?

4) Ask the reference to describe personal observations of the applicant interacting with children.

5) Ask if the applicant has any qualities relating to the welfare of children about which the committee should be concerned.

6) Are there any reasons the reference could explain that the applicant should be denied membership in the Boy Scouts of America?

7) Ask if the reference would feel comfortable having his or her own child supervised by the applicant.

Remember to be polite & to thank the reference for their time & input.